

The following items were broken or not in proper working order:

The following supplies require replenishment:

Please send Cottage rental information to the following friends or family:

Have a Safe Trip Home



Sandpiper Hill Cottage



**CHECK-OUT
INFORMATION**

CHECK-OUT TIME IS 10 AM

Sandpiper Hill Rentals

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Manchester, NH 03105-1480

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WELLFLEET HARBOR
CAPE COD



Thank you for selecting Sandpiper Hill Cottage for your vacation. As you prepare to depart, we wanted to remind you to please leave the Cottage as you found it; clean, neat and ready for the next guests. A recommended list of check-out tasks is printed below. Your cooperation is appreciated and it will insure a full refund of your security deposit. Check-out time is 10 AM.

Kitchen

- Clean out refrigerator. Discard all perishables. (You may leave condiments, unopened food and beverages and other items that could be of use to the next visitor.)
- Clean counters, stove, appliances, sink and table & chairs
- Fill & start dishwasher
- Empty trash to outside cans
- Shake out rugs and vacuum floor

Living Room & Hallway

- Dust/clean furniture surfaces
- Remove personal items from hall closet**
- Vacuum couches, floors and carpets

Bathroom

- Clean toilet, sink, mirror and shower
- Remove personal/rented linens**
- Remove personal items from medicine cabinet, closet and shower**
- Empty trash to outside cans
- Shake out rugs and vacuum floor

Bedrooms

- Remove personal/rented linens**
- Remove personal items from closets, dressers and under beds**
- Empty and leave open security safe**
- Dust/clean furniture tops
- Reassemble bedding on beds
- Empty trash to outside cans
- Vacuum rugs and floors

Outside Porch, Decks, Patio and Boardwalk

- Sweep off sand
- Rearrange furniture to original locations
- Remove personal items from porch, deck and outside shower**

Basement

- Remove personal items from washer & dryer**

When Leaving

- Leave house keys on kitchen table**
- Double check for personal items left behind**
- Don't forget the kids**



Have you removed your valuables from the master bedroom security safe? Please leave safe door open and unlocked.

2007 RESERVATIONS

We hope you enjoyed your vacation and you will consider making Sandpiper Hill Cottage a family tradition. This year's guests receive priority for next year's reservations until November 15. Returning guests also receive special discounted rates. Information will be mailed to you in the early fall.

PACK & LEAVE OPTION

If you would prefer to spend your final hours at the beach rather than cleaning and vacuuming, try our "Pack & Leave" option. Simply remove your personal belongings (see **highlighted** items at left), leave your keys on the kitchen table and sign this page. The cottage will be professionally cleaned for you. The cleaning charge of \$50 will be deducted from your security deposit.

Pack & Leave Option Approved:

Tenant's Signature Required

Many thanks for selecting Sandpiper Hill Cottage for your vacation. Your business is appreciated and we look forward to your return.

The Lockwoods

